



## BID FOR BETTER Criteria for applications

1. The grant must fund work to communal areas or buy equipment for use of all residents.
2. The total cost of the grant cannot exceed £1,000.
3. Grants should not be for essential work for example:
  - works that ISHA is required to carry out as specified in the tenancy agreement, the repairs contract or the tenants' handbook or
  - for work that has already been promised by ISHA, either via estate inspections or agreed as major or cyclical work.You can check these details with your Tenancy Services Manager.
4. Grants should not fund repairs but may fund improvements:
  - Repair** – work that is carried out on an existing item, such as a tap and also replacement of any item which is considered beyond repair.
  - Improvement** – an item which is not there in the first place which is considered to be an improvement. i.e erecting a fence which was not there before.
5. It must be demonstrated that residents have been consulted on their estate / area. This may be done through minutes of a residents' association meetings, a signed form from the residents backing the bid (your Tenancy Services Manger will help you with this), etc.
6. If there are service charge implications the residents will have to be made aware of this and agree to them before the money can be spent. This consultation may take place after the bid is approved, the Tenancy Services Manager will assist you with this.
7. Estates / areas may only receive one grant per financial year (April to March)

# BID FOR BETTER Help notes for completing applications

## Section A

Fill in the details of who is putting forward the proposal for the bid.

## Section B

Describe what the grant will be used for. Include any relevant information, for instance if you are asking for extra security explain why this security is needed.

## Section C

Give a total cost of the bid.

Breakdown of costs - if there is more than one cost, for instance you would like to buy several items, also list each item and the cost for each.

In addition you must remember to budget for the cost of labour if necessary, for instance you would like to buy some extra lighting for your estate you must list the cost of the lighting **and** the cost for having the lighting properly fitted. You may contact your Tenancy Services Manager (TSM) for assistance with this.

If you have a quote or pro-forma invoice please attach a copy.

## Section D

It must be demonstrated that the residents of the estate / area have been consulted. Your TSM can write a letter to all the residents asking if they are in agreement with the idea. If there are only a few responses to this then it may be advisable to conduct a door to door survey of your neighbours, again, your TSM can assist you in putting this information together.

If after above process there is not a majority of residents in agreement the bid can still be put forward for consideration. If the bid is successful your TSM will send a letter to all residents informing them that the bid has been successful and if they have any objections they should notify the TSM. If objections are not received from a majority of residents then the bid can go ahead.

However, if the bid is being put forward by a Residents' Association, the consultation may be conducted at your meetings and the minutes of your association's meetings may be used as evidence.

## Contact Details

Tenancy Services Managers:

Dexter Edwards	<a href="mailto:dextere@isha.co.uk">dextere@isha.co.uk</a>	020 7704 7342
Teslim Fagbayi	<a href="mailto:teslimf@isha.co.uk">teslimf@isha.co.uk</a>	020 7704 7341
Geoff Henson	<a href="mailto:geoffh@isha.co.uk">geoffh@isha.co.uk</a>	020 7704 7392

# BID FOR BETTER Application Form

## Section A

Name of resident proposing bid \_\_\_\_\_

Contact details:

Address \_\_\_\_\_

\_\_\_\_\_

Tel. n° \_\_\_\_\_ (day)

Tel. n° \_\_\_\_\_ (evening)

Email \_\_\_\_\_

## Section B

Brief description of what the grant will be used for \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Section C**

What is the total cost? \_\_\_\_\_

Provide a breakdown of the cost:

Item	Cost (£)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Have you attached a quote / pro-forma invoice?      Yes       No

**Section D**

How have you consulted with the other residents, give a brief explanation and attach evidence

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## ESTATE BIDDING Review panel criteria

Has the scheme received a grant already this year? Yes  No

Is the grant tackling antisocial behaviour? Yes  No

Is the grant for an improvement? Yes  No

Is the work for communal areas / equipment for use of all residents?  
Yes  No

Is the cost under £1,000? Yes  No

What is the percentage of the properties that have been consulted against the total number of properties in the area / estate?  
\_\_\_\_\_ %

Has the Tenancy Services Manager added their comments regarding the proposal?  
Yes  No