






Audit

10 / 14 (71.43%)

20.03.2024 11:37 GMT

Neighbourhood Officer?	Gary J
Attendees?	No
Estate?	33 Provost St
External Areas Inspected	3 / 5 (60%)
Estate Grounds Maintained and cleaned? Grass lawn well maintained.	Yes
	
Photo 1	
External Lights checked & working?	Yes
Bulk Items to be cleared? To arrange removal next week. Part of the bulk from 39 Provost and outsiders.	yes
	
Photo 2	
	
Photo 3	
	
Photo 4	
	
Photo 5	
Play area & equipment checked?	N/A
Premises Information box checked and secure?	Yes
Abandoned Vehicles?	no
Graffiti?	no
Internal Areas Inspected	3 / 5 (60%)
Internal lights checked and working?	Yes
Internal areas maintained and cleaned?	Yes
Lift phone checked?	N/A

Communal areas clear of obstruction?

No

Photo1- first floor all clear from obstructions.
Photo 2- ground floor.
Photo 3 and 4 - second floor.
These are ongoing issues.

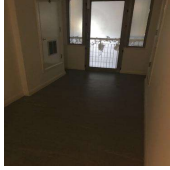


Photo 6

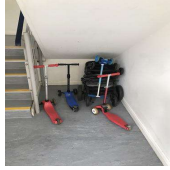


Photo 7

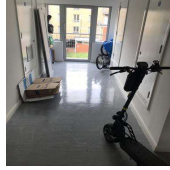


Photo 8

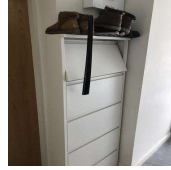


Photo 9

Communal Repairs?

yes

Electric and gas meter rooms have faulty light.

Graffiti?

no

Health & Safety / Fire checks

3 / 3 (100%)

Meter cupboards checked for theft of earth cables?

Yes



Photo 10

Fire risers secured

N/A

Fire doors checked for satisfactory self-closure?

Yes

Fire signs & notices (inc lifts) in place?

Yes

Plant rooms/bike stores/cleaner cupboards checked?

Yes

Photo 1- gas meter room.
Photo 2- electric meter room.
Both clean and clear
Both room lights are faulty. To issue work order.

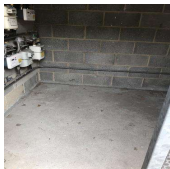


Photo 11



Photo 12

Railings and balconies checked and secure?

Yes

CCTV system checked

Yes

Monitor is faulty. Work order has been issued.

AOV's checked and working?

Yes

Roof AOV faulty, will not close. Work order has been issued

Photo 1- AOV on second floor has not release locking system only a manual thumb turn. This has been raised with contractor and Compliance.

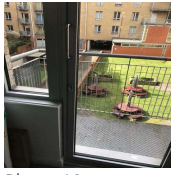


Photo 13

Other comments? (Write below)

Yes

To look into removing entry phone panels and cover the old entry phone flat numbers.

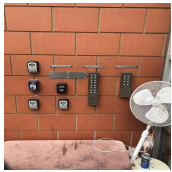


Photo 14



Photo 15

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?



20.03.2024 11:57 GMT

Media summary



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7

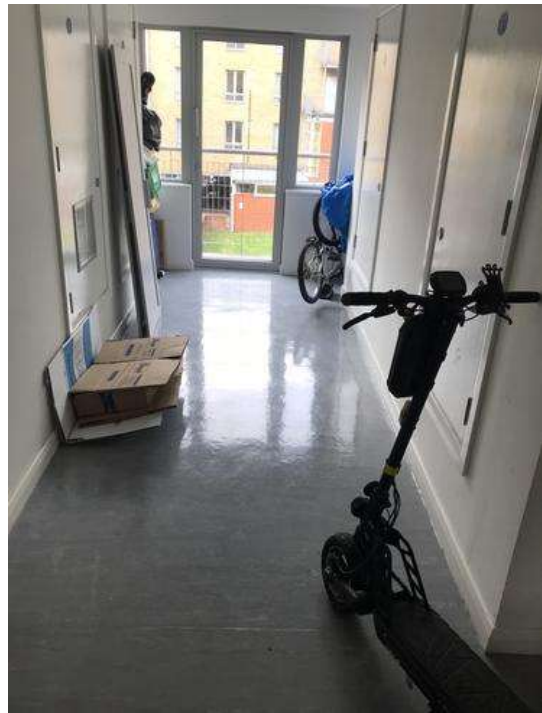


Photo 8



Photo 9



Photo 10



Photo 11



Photo 12



Photo 13



Photo 14



Photo 15