

## Audit

13.05.2024

Neighbourhood Officer

Timothy Ayling

Other Attendees?

No

Estate?

Adams House

### External Areas Inspected

Estate Grounds Maintained and cleaned?

yes

External Lights checked & working?

yes

Bulk Items to be cleared?

always

Play area & equipment checked?

Yes

Premises Information box checked and secure?

Yes

Abandoned Vehicles?

No

Graffiti?

No

## Internal Areas Inspected

Internal lights check and working?	Yes
Internal areas maintained and cleaned?	yes
Lift phone checked?	Yes
Communal areas clear of obstruction?	mostly
Communal Repairs?	Yes, door issues front and rear
Graffiti?	No
Health & Safety / Fire checks	
Meter cupboards check for theft of earth cables?	Yes
Fire risers secured	Yes
Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	Unable o gain access, reached out to contractors to open it
AOV's checked and working?	I believe so

Other comments? (Write below)

Windows are not opening, no ventilation – has been rectified since, Continual bulk dumping, security issues with front door. Rear door has been bent with slamming - a believe on a rock.

To update notice boards.

I have raised  
theses issues  
with Work  
orders.

Issues to be address for Tenancy Officer? (ASB,  
Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?

13.05.2024

## Media summary



Photo 1



Photo 2



Photo 3



Photo 4



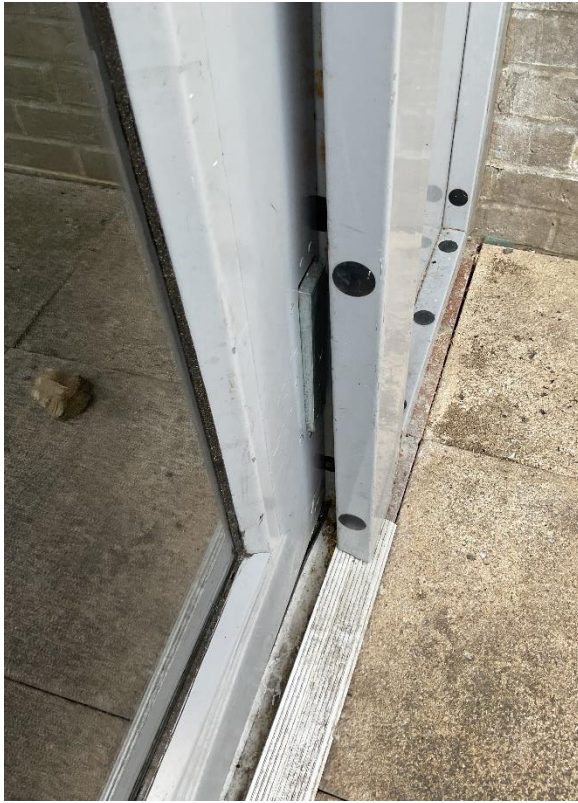


Photo 5

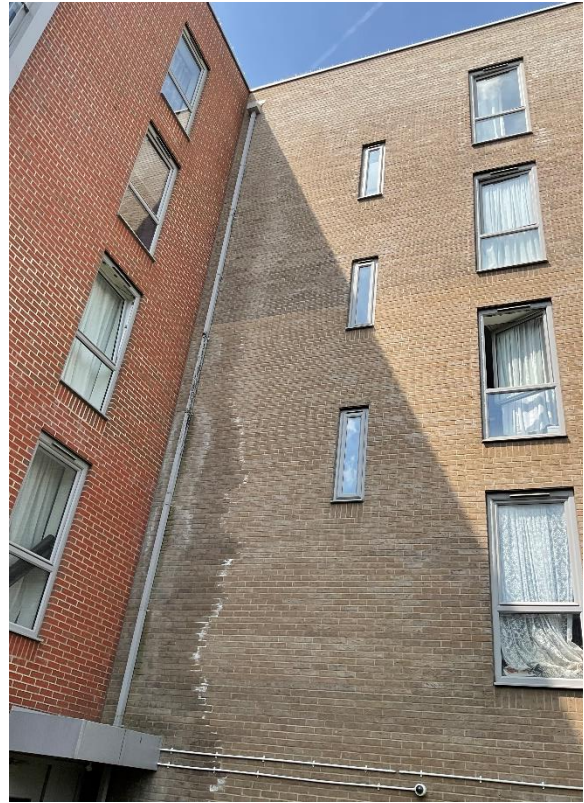


Photo 6



Photo 7

Photo 8