

Audit

11 / 17 (64.71%)

27.03.2024 13:00 GMT

Neighbourhood Officer?

Gary J

Attendees?

No

Estate?

Burbage House



Photo 1

External Areas Inspected

4 / 6 (66.67%)

Estate Grounds Maintained and cleaned?

Yes

External pathway need jet washing to clear the moss. Slip hazard.



Photo 2



Photo 3

External Lights checked & working?

Yes

4 lamps need replacing. To be done on next routine visit.

Bulk Items to be cleared?

yes

To arrange removal.

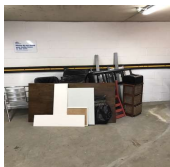


Photo 4

Play area & equipment checked?

Yes

Visual check.

Photo 4 has no caps and need replacing.



Photo 5



Photo 6

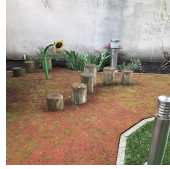


Photo 7



Photo 8



Premises Information box checked and secure?	Yes
Abandoned Vehicles?	no
Graffiti?	no
Internal Areas Inspected	3 / 6 (50%)
Internal lights checked and working? 2 lamps third and fifth floors need replacing. To be done on next routine visit.	Yes
Internal areas maintained and cleaned? Lift call panel x2 needs polishing.	No
 Photo 9	
Lift phone checked?	Yes
Communal areas clear of obstruction?	No
Communal Repairs? Door to roof garden 5th floor not opening.	yes
 Photo 10	
Graffiti?	no
Health & Safety / Fire checks	3 / 4 (75%)
Meter cupboards checked for theft of earth cables?	Yes



Photo 11

Fire risers secured	Yes
Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	Yes
AOV's checked and working?	Yes
Other comments? (Write below)	No

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?

Media summary



Photo 1



Photo 2



Photo 3

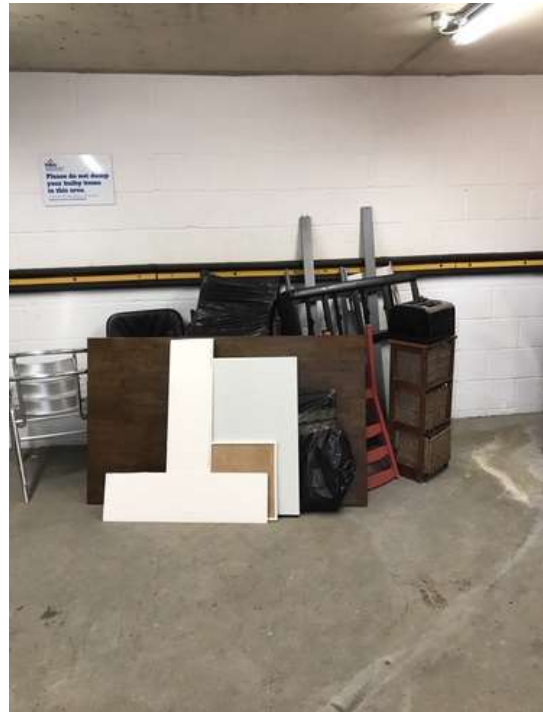


Photo 4



Photo 5



Photo 6



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11