

Audit

10 / 15 (66.67%)

20.03.2024 15:37 GMT

Neighbourhood Officer?

Gary J

Attendees?

No

Estate?

Southgate Road



Photo 1

External Areas Inspected

2 / 4 (50%)

Estate Grounds Maintained and cleaned?

Yes

External Lights checked & working?

Yes

Bulk Items to be cleared?

no

Bin room free from bulky waste.

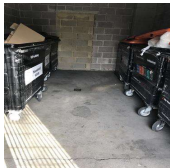


Photo 2

Play area & equipment checked?

N/A

Premises Information box checked and secure?

N/A

Abandoned Vehicles?

no

Graffiti?

no

Internal Areas Inspected

4 / 6 (66.67%)

Internal lights checked and working?

Yes

Internal areas maintained and cleaned?

Yes

Lift phone checked?

Yes

Waiting a long time kept getting automatic reply “please remain calm, alarm has been activated and lift services are about to be contacted”. No one replied.

Communal areas clear of obstruction?

No

Photo 1- bikes on landings to flats 601-603. Resident will remove bikes.
 Photo 2- bikes on landings to flats 504-505. No residents at home. Will revisit.
 Photo 3 - bikes/items on landing to flats 204-205. 205 at home. Have asked them to remove items.
 Photo 4- fire brigade access clear.



Photo 3

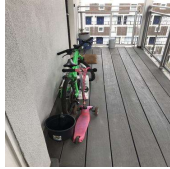


Photo 4



Photo 5



Photo 6

Communal Repairs?

yes

Photo 1- Gas meter cupboards sticking. Lock is working. Work order been issued.
 Photo 2- Steel cover for electrical cables needs refitting.
 Photo 3- bike store locks faulty x2. To chase contractor.



Photo 7



Photo 8

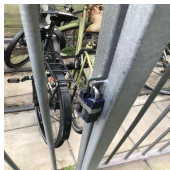


Photo 9

Graffiti?

no

Health & Safety / Fire checks

3 / 4 (75%)

Meter cupboards checked for theft of earth cables?

Yes

Photo 1- Electrical meter room needs tidy. To be done next routine inspection
 Photo 2- Earth bar secure.



Photo 10



Photo 11

Fire risers secured

Yes

Fire doors checked for satisfactory self-closure?

Yes

Fire signs & notices (inc lifts) in place?

Yes

Plant rooms/bike stores/cleaner cupboards checked?

Yes

Railings and balconies checked and secure?

Yes

CCTV system checked

Yes

AOV's checked and working?

Yes

Other comments? (Write below)

No

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?

A handwritten signature in black ink, appearing to be 'gh' followed by a wavy line.

20.03.2024 15:59 GMT

Media summary



Photo 1



Photo 2



Photo 3

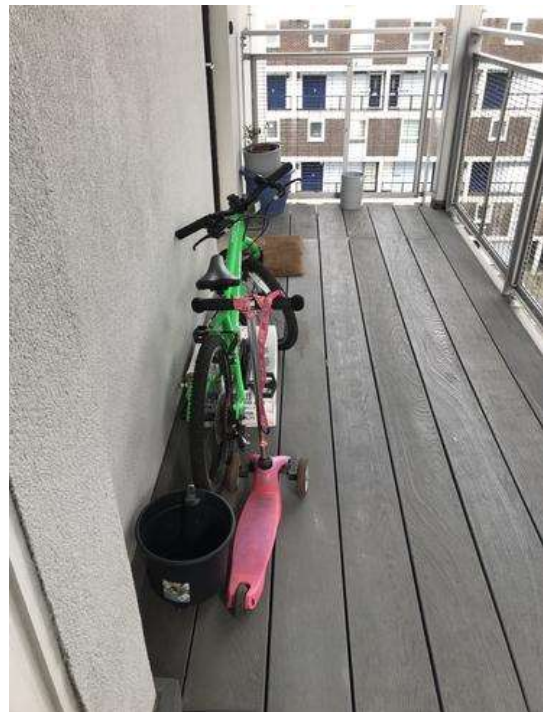


Photo 4



Photo 5

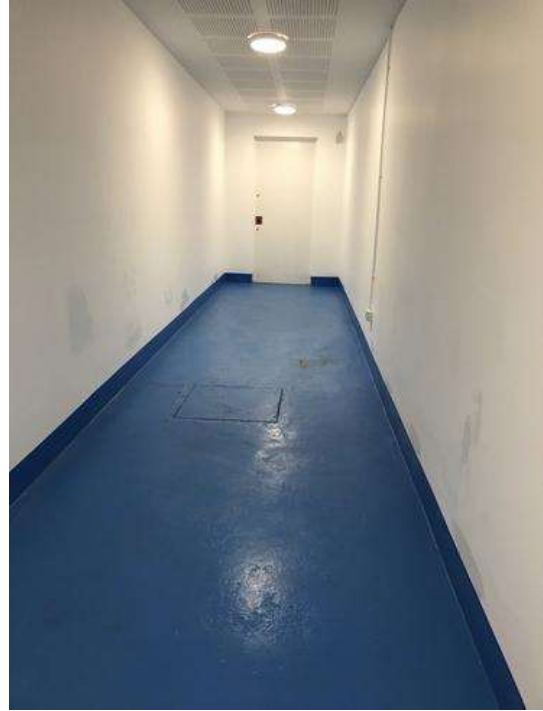


Photo 6



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11