

## Audit

23.05.2024

Neighbourhood Officer

Timothy Ayling

Other Attendees?

No

Estate?

West Central

External Areas Inspected

Estate Grounds Maintained and cleaned?

Yes

External Lights checked & working?

Yes

Bulk Items to be cleared?

No

Play area & equipment checked?

Yes

Premises Information box checked and secure?

Yes, Inspection dates to be updated

Abandoned Vehicles?

No

Graffiti?

No

## Internal Areas Inspected

Internal lights check and working?	Yes
Internal areas maintained and cleaned?	Yes
Lift phone checked?	Yes
Communal areas clear of obstruction?	Yes
Communal Repairs?	Yes, Water leakage decoration repairs, ceiling vents missing, aol needs to be checked, magnet loose, Door 40 sticking
Graffiti?	No
Health & Safety / Fire checks	
Meter cupboards check for theft of earth cables?	Yes
Fire risers secured	Yes
Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	yes
AOV's checked and working?	A service required, will raise a WO

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Other comments? (Write below)

To update notice boards.

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Issues to be address for Tenancy Officer? (ASB,  
Tenancy related matters) (Write in box below)

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Attached images for Tenancy Officer?

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## Media summary

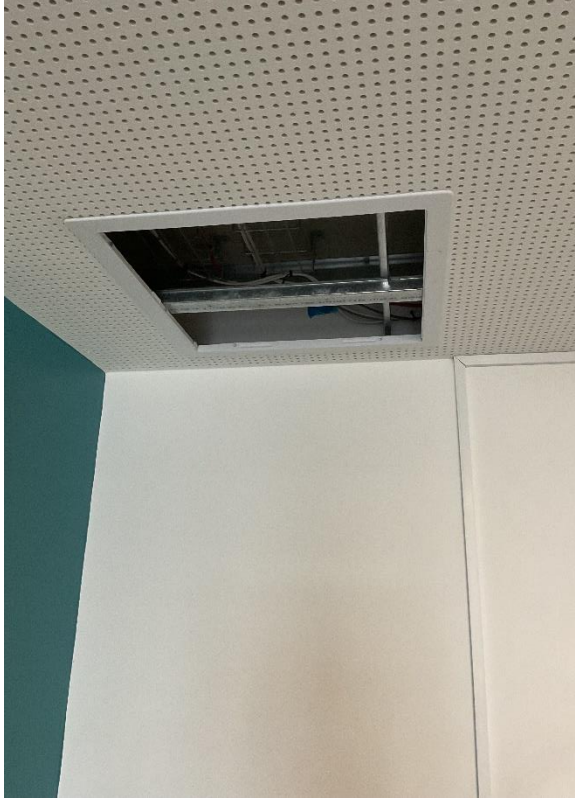


Photo 1

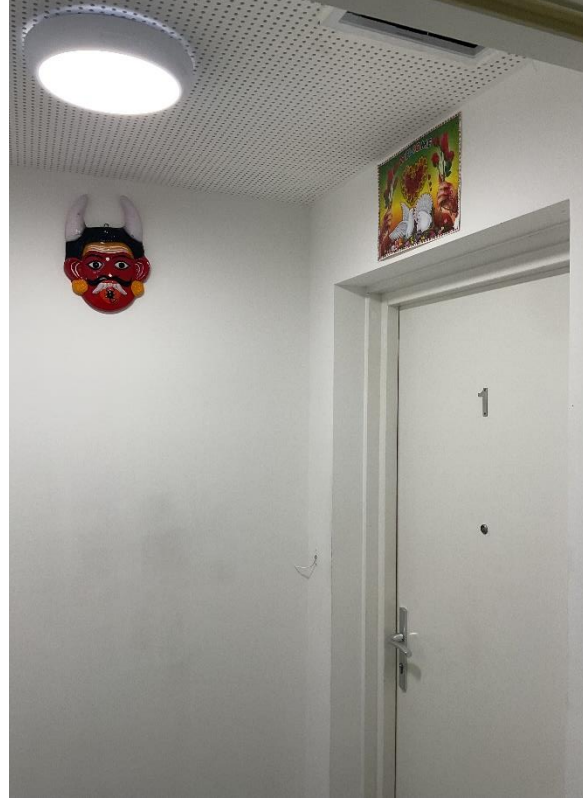


Photo 2



Photo 3



Photo 4



Photo 5



Photo 6