

**Audit - 73.33%**

73.33%

03.11.2022 13.10GMT

Neighbourhood Officer?

Ayo A

Attendees?

Yes

Teslim

Estate?

857 Lea Bridge Road

**External Areas Inspected - 40%**

40%

Estate Grounds Maintained and cleaned?

Yes

External Lights checked & working?

No

AA to raise it to contractor

Bulk Items to be cleared?

yes

Play area & equipment checked?

N/A

Premises Information box checked and secure?

Yes

Abandoned Vehicles?

no

Graffiti?

no

**Internal Areas Inspected  
- 83.33%**

83.33%

Internal lights checked and working?

Yes

Internal areas maintained and cleaned?

Yes

Lift phone checked?

Yes

Communal areas clear of obstruction?

Yes

Communal Repairs?	yes
Graffiti?	no
Health & Safety / Fire checks - 100%	100%
Meter cupboards checked for theft of earth cables?	Yes
Fire risers secured	Yes
Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	Yes
AOV's checked and working?	Yes
Other comments? (Write below)	N/A

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?

