

Audit - 66.67%

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31.01.2023 10:31 GMT

Neighbourhood Officer?	Segun A
Attendees?	No
Estate?	Green lanes
External Areas Inspected - 60%	60%
Estate Grounds Maintained and cleaned?	Yes
External Lights checked & working?	Yes
Bulk Items to be cleared? NSO has reported this to the bulk team	yes
Play area & equipment checked?	N/A
Premises Information box checked and secure?	Yes
Abandoned Vehicles?	no
Graffiti?	no
Internal Areas Inspected - 60%	60%
Internal lights checked and working?	Yes
Internal areas maintained and cleaned?	Yes
Lift phone checked?	N/A
Communal areas clear of obstruction?	Yes
Communal Repairs?	no
Graffiti?	no
Health & Safety / Fire checks - 75%	75%

Meter cupboards checked for theft of earth cables?	Yes
Fire risers secured	Yes
Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	Yes
AOV's checked and working?	N/A
Other comments? (Write below)	No

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?



01.02.2023 17:19 GMT