

Audit - 66.67%

66.67%

24.11.2022 09:37 GMT

Neighbourhood Officer?	Jeffrey
Attendees? With Teslim	Yes
Estate?	Grenville Rd
External Areas Inspected - 50%	50%
Estate Grounds Maintained and cleaned?	Yes
External Lights checked & working?	Yes
Bulk Items to be cleared?	no
Play area & equipment checked?	N/A
Premises Information box checked and secure?	N/A
Abandoned Vehicles?	no
Graffiti?	no
Internal Areas Inspected - 60%	60%
Internal lights checked and working? One light at the entrance not working. Work order to raise to FDH	Yes
Internal areas maintained and cleaned?	Yes
Lift phone checked?	N/A
Communal areas clear of obstruction?	Yes
Communal Repairs?	no
Graffiti?	no
Health & Safety / Fire checks - 100%	100%

Meter cupboards checked for theft of earth cables?	Yes
Fire risers secured	N/A
Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	Yes
AOV's checked and working?	No
Compliance manager aware of AOV faulty pull cord not working.	
Other comments? (Write below)	N/A

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?



25.11.2022 06:09 GMT