



Quarterly Estate Inspection

Spring Villa

Complete

Score	76.92%	Flagged items	0	Actions	0
Site conducted					Unanswered
Document No.					000160
Audit Title					Spring Villa
Client / Site					Quarterly Inspection
Conducted on					19.08.2022 11:46 BST
Prepared by					ISHA ISHA
Location					Spring Villa
Personnel					

Audit	76.92%
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19.08.2022 11:48 BST

Neighbourhood Officer?	Jeffrey
Attendees?	Yes
With Teslim	
Estate?	Spring Villa

External Areas Inspected 75%

Estate Grounds Maintained and cleaned?	Yes
External Lights checked & working?	Yes
Bulk Items to be cleared?	no
Play area & equipment checked?	N/A
Premises Information box checked and secure?	N/A
Abandoned Vehicles?	n/a
Graffiti?	no

Internal Areas Inspected 66.67%

Internal lights checked and working?	Yes
Internal areas maintained and cleaned?	Yes
Lift phone checked?	Yes
Communal areas clear of obstruction?	Yes
Communal Repairs?	no
Graffiti?	no

Health & Safety / Fire checks 100%

Meter cupboards checked for theft of earth cables?	Yes
Fire risers secured	N/A

Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	No
CCTV controlled by Shelter housing Manager, Sharon	
AOV's checked and working?	N/A
Other comments? (Write below)	N/A

**Issues to be address for Tenancy Officer ?
(ASB, Tenancy related matters) (Write in
box below)**

Attached images for Tenancy Officer?



12.09.2022 06:47 BST