

Audit - 78.57%

78.57%

01.11.2022 14:05 GMT

Neighbourhood Officer?

Ayo A

Attendees?

Yes

Teslim

Estate?

Willow Tree Court

External Areas Inspected - 80%

80%

Estate Grounds Maintained and cleaned?

Yes

External Lights checked & working?

Yes

Bulk Items to be cleared?

no

Play area & equipment checked?

N/A

Premises Information box checked and secure?

Yes

Abandoned Vehicles?

yes



Photo 1

Graffiti?

no

Internal Areas Inspected
- 60%

60%

Internal lights checked and working?

Yes

Internal areas maintained and cleaned?

Yes

Lift phone checked?

N/A

Communal areas clear of obstruction?

No

AA to refer it to Tenancy officer



Photo 2

Communal Repairs?	yes
Graffiti?	no
Health & Safety / Fire checks - 100%	100%
Meter cupboards checked for theft of earth cables?	Yes
Fire risers secured	Yes
Fire doors checked for satisfactory self-closure?	Yes
Fire signs & notices (inc lifts) in place?	Yes
Plant rooms/bike stores/cleaner cupboards checked?	Yes
Railings and balconies checked and secure?	Yes
CCTV system checked	N/A
AOV's checked and working?	Yes
Other comments? (Write below)	N/A

Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

Attached images for Tenancy Officer?

Appendix



Photo 1



Photo 2